

Reduce paper and waste at your school! Here is how you can lead the way in creating a low-waste learning environment which isn't just good for the planet but also saves money.

## GO DIGITAL WHERE REASONABLE



We know the importance of children physically writing and drawing on paper, and we don't want to change that!

But where it makes sense you can try the following:

- Transition to online platforms for lesson plans, assignments, and announcements.
- Encourage students to submit work electronically, reducing the need for paper.

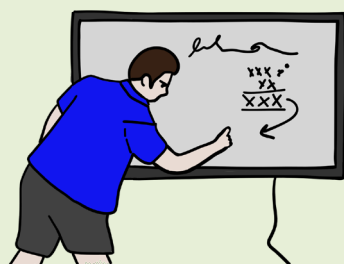
## MINIMISE WASTE IN THE OFFICE



- Skip the handouts! Share documents digitally instead of printing.
- Switch forms, permission slips and reports to online formats for greater efficiency.
- Use digital attendance and grading systems to keep paperwork to a minimum.

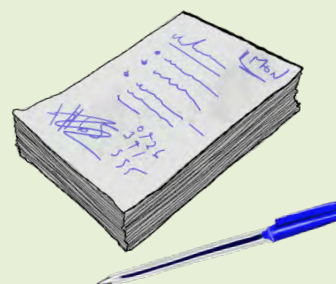
- Use email, digital newsletters, online forms and apps to communicate with parents – say goodbye to paper forms, flyers and raffle tickets!

## REDUCE PAPER IN THE CLASSROOM



- Use whiteboards, chalkboards or digital displays to replace printed materials for daily activities.
- Embrace digital tools like apps, e-books and online quizzes instead of printed textbooks and worksheets.
- Share classroom resources such as sets of books or handouts, rather than printing individual copies for every student.

## PRINT SMART WHEN NECESSARY



- Print double-sided to cut paper use in half!
- Adjust margins and font sizes to fit more content on a page – be resourceful!
- Use scrap paper for drafts, notes, brainstorming.
- Encourage staff and students to only print what is truly necessary.